

Panel Date	Decision	Action	Response	Date for Future Action
	<p><u>Town Centre Cleaning Regimes</u></p>			
1/11/05	Cleaning regimes in town centres added to the programme of studies.	Scoping report requested.		
3/10/06	Presentation by Head of Operations. Working Group formed to look at Sunday cleaning and enforcement.	Meeting of Working Group held on 13th November 2006. Further meeting to be held to consider a possible pilot of new cleaning arrangements in St Ives.		
3/07/07	Further update requested.			
6/11/07	Update received from Head of Operations.			
8/01/08	Report requested giving details, including costs, of providing a full cleansing service on every day of the week.	Report requested.	Report submitted to Panel's July meeting. The Panel have recommended that Cabinet consider the option of introducing cleansing services on Sundays in all four market towns across the District and to seek financial contributions from the Town Councils towards the costs of implementing the proposal. Additionally, investigations into the introduction of Alcohol Disorder Zones have also been requested. Cabinet to consider the proposal at their meeting on 4 th September.	4/09/08

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7/11/06	<p><u>Disability Access</u></p> <p>Preliminary report considered. Further information requested on the Council's existing policies on disability equality and access and on research in this area.</p>	Further reports submitted.		
5/12/06	Disability Equality Scheme and Action Plan endorsed. Further research to be undertaken within Members' wards and officers of the County Council and of the Police requested to attend future meetings to discuss the study.	Representatives of the County Council and of the Police invited to future meetings.		
6/02/07	Panel met with representatives of Speaking Up and G Morris. A number of matters were identified for further consideration. – improved enforcement of disabled parking bays, extending bus pass hours for disabled users, Council paperwork, advertising of disabled facilities at leisure centres and advocacy services at Council offices.	Report submitted to the Cabinet on high dependency toilets on 28/06/07.	The Cabinet decided to approach Papworth Trust for their advice on the need for high dependency facilities for people whose disabilities are so severe as to prevent them from using conventional toilets designed for the disabled and in particular on the possibility of extending the availability of facilities at Saxongate, Huntingdon for such use.	
5/06/07	Meeting attended by County Council's Access Officer. A number of avenues identified for further investigation. Cabinet to be requested to consider providing high dependency toilets.	Survey sent to Town and Parish Councils and District Councillors. Returns received.		
4/12/07	Findings of survey considered. The Panel requested:			

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	<p><u>Disability Access (Cont.)</u></p> <ul style="list-style-type: none"> • further consultation with Town and Parish Councils on dropped kerbs and parking, the findings of which will be forwarded to the County Council and police respectively for action/comment; • that views on the need for more low liner buses and training for employees on the needs of those with disabilities be forwarded to bus operators; • that a suggestion that carers be provided with free bus passes be forwarded to the County Council; • details of potential consultees on Council policies and services representing local disability groups. • that a representative of Directions Plus be invited to a future meeting to discuss the study; • further investigation of the existence of the Disability 'Blue' Route scheme implemented by the Council; and 	<p>Further consultation documents despatched.</p> <p>Letters sent to bus operators.</p> <p>Carers UK consulted.</p> <p>List submitted to meeting in January 2008.</p>	<p>Presentation received at Panel's April 2008 meeting.</p> <p>Advised that the Papworth Trust did not have Disability 'Blue' Routes in the District.</p>	

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	<p><u>Disability Access (Cont.)</u></p> <ul style="list-style-type: none"> that investigations be made on the use of Blue Badge parking permits, to include the procedures involved in applying for a permit. <p>4/03/08 Suggestion made to invite a representative from Hunts Forum of Voluntary Organisations to a future meeting to discuss the study.</p> <p>1/07/08 Working Group established comprising Councillors Mrs M Banerjee, S J Criswell, Mrs K E Cooper and Mrs J A Dew to review the findings of the study.</p>	<p>Meeting to be arranged.</p>	<p>The Council's Supervising Inspector reported that very little enforcement action is taken towards Blue Badge Holders.</p> <p>Presentation received at Panel's July 2008 meeting.</p>	
	<p><u>Adoption of Roads and Sewers</u></p> <p>5/12/06 Study to be undertaken into the processes and procedures involved with the adoption of roads and sewers.</p> <p>5/06/07 Report deferred to next meeting.</p>	<p>Information requested.</p> <p>Meeting to be arranged.</p>	<p>Scoping report to be submitted to a future meeting.</p> <p>Representative of the Anglian Water to be invited to attend a future meeting to discuss the study.</p> <p>First meeting held on 22/10/07.</p>	

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	<p><u>Adoption of Roads and Sewers (Cont.)</u></p>			
3/07/07	<p>Working Group established comprising Councillors J D Ablewhite, D A Giles, Mrs C A Godley and P K Ursell, to undertake a review on the process of adopting estate roads and sewers with an aim to put measures in place that will streamline the process and make the procedures more transparent, initially by an investigation of introducing a District-wide register of un-adopted roads and sewers.</p>			
4/12/07	<p>Working Group held meeting with the Principal Building Control Officer.</p>			
5/02/08	<p>Further meeting to be held with Head of Planning Services, Projects and Assets Manager and representatives Highway authority.</p>	<p>Meeting arranged.</p>		
4/03/08	<p>Councillor Mrs P A Jordan appointed onto the Working Group in place of the late Councillor Mrs C A Godley.</p>	<p>Meeting held on 11/04/08.</p>		
03/06/08	<p>Owing to their interests in the study, Councillors M F Shellens and J S Watt were appointed on to the Working Group.</p>	<p>Meeting held on 24/07/08.</p>	<p>Various information sought from DEFRA, Anglian Water and the County Council. A further meeting will be arranged pending the receipt of this information.</p>	

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<p>5/12/06</p>	<p><u>Grant Aid</u></p> <p>Study to be undertaken into the processes in applying for grant aid and the effectiveness of grant schemes.</p> <p>Details of all grant schemes requested.</p> <p>Review of Small Scale Environmental Improvement Schemes to be undertaken.</p>	<p>Information requested.</p>	<p>Meeting held on 24/10/07 to plan further study work.</p>	
<p>3/4/07</p>	<p>Details of all grant schemes considered. With the exception of Shopmobility, the Working Group undertaking the review of the Small Scale Environmental Improvements scheme was requested to examine the schemes' criteria, publicity, application process, officer involvement and approval process.</p>	<p>Meeting arranged.</p>		
<p>4/12/07</p>	<p>Review of Small Scale Environmental Improvements Scheme completed. Working Group awaiting further information on other grant schemes administered by the Council.</p> <p>Details of grant schemes circulated. Meetings to be held with various Heads of Service to discuss capital and revenue grant schemes falling within their remits. Investigations nearing completion.</p>	<p>Meeting held on 1/02/08.</p> <p>Meetings held on 20/03/08, 26/03/08, 7/05/08 and 24/07/08.</p>	<p>Final meeting of the Working Group to be arranged.</p>	

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	<u>State of the District Conference (Cont.)</u>		made for the report to be circulated informally to Panel Members when it becomes available.	
<p>03/06/08</p> <p>01/07/08</p>	<p><u>Great Fen Project</u></p> <p>Discussed at the Panel's June meeting as a potential study area. Some concerns raised regarding the present financial situation that the project was facing.</p> <p>Update received by Councillor P G Mitchell at Panel's July meeting. Chairman reported that the Service Support Panel would be undertaking a study on the matter and invited Members to nominate themselves to partake in the study. In that light, Councillors E R Butler, P G Mitchell and J S Watt expressed their interests in the study.</p>	<p>A presentation on the Great Fen will be received at the Service Support Panel meeting on 11th November 2008. All Service Delivery Panel Members will be invited to attend the meeting.</p>		<p>11/11/08</p>

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03/06/08	<p><u>Impact Of The New A14 In Terms Of Air Quality And Noise Pollution</u></p> <p>Suggestion made by Councillor M F Shellens to review the impact of the new A14 in terms of air quality and noise pollution in light of the problems being experienced within his Ward.</p>	<p>Information sought from the District Council's Environmental and Community Health Services Division.</p>	<p>Advice received. Councillor M F Shellens to report back thereon at the Panel's September meeting.</p>	2/09/08
2/09/08	<p><u>Call Centre Monitoring</u></p> <p>Following recent changes to the Panel's remit (with effect from 1st September 2008), Call Centre Monitoring has now been transferred over from the Service Support Panel to the Service Delivery Panel. Quarterly performance reports to be circulated informally to Members of the Panel (June and November of each year) and an Item included on the Agenda every 6 months in future (February and September of each year). Since the formation of the Customer Service Team in February 2008, quarterly performance reports for the Customer Service Team are now produced, incorporating Call Centre statistics.</p>	<p>Formal report to be considered at Panel's September 2008 meeting.</p>		2/09/08

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2/09/08	<p><u>ICT Developments</u></p> <p>Remit transferred over from the Service Support Panel in September 2008.</p> <p>Update on Flexible Working Strategy to be received at September Panel meeting.</p> <p>Report on the outcome of the home working project in the Revenues and Benefits and Environmental and Community Health Service Divisions to be submitted to a future meeting.</p>		<p>On September Panel Agenda – presentation to be received by the Head of Information Management.</p> <p>Report to be considered at Panel's October meeting.</p>	<p>2/09/08</p> <p>7/10/08</p>
14/05/08	<p><u>Corporate Plan – Growing Success</u></p> <p>Councillors Mrs M Banerjee, S J Criswell and P G Mitchell appointed to Corporate Plan Working Group.</p>	<p>Meetings held in June and July to review the Corporate Plan.</p> <p>Bi-annual reports to be submitted to Overview and Scrutiny Panels in March and September of each year.</p>	<p>Review of Growing Success to be considered by Corporate and Strategic Framework Panel on 2nd September 2008.</p>	<p>2/09/08</p>

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4/03/08	<p><u>Gypsy and Traveller Sites</u></p> <p>Whilst reviewing the findings of the Council's performance against its priority objectives, the Panel's attention was drawn to an opportunity to contribute towards the objective to achieve a low level of homelessness through grant funding available for the acquisition of gypsy and traveller sites. In that light, the Chairman together with Councillor P G Mitchell undertook to pursue the matter directly with Officers.</p>	A seminar has been arranged for all Scrutiny Members on 9 th September 2008.	Invitation circulated to Panel Members.	9/9/08
1/07/08	<p><u>Forward Plan</u></p> <p>Sub-Regional Housing Strategy</p> <p>Requested that report should be considered at a future Panel meeting.</p> <p>Sale of Land at Mayfield Road, Huntingdon</p> <p>Requested that the report should be circulated informally to Panel Members via email.</p>		<p>To be included on Agenda for October meeting.</p> <p>Expected September 2008.</p>	<p>7/10/08</p> <p>4/09/08</p>